

Requesting Office:Magalies water Vaalkop plant	
Contact Person: Selina Maledu	
Contact Numbers:014 597 4636	
Facsimile:N/A	RFQ – 10026729
E-mail address: quotationswest@magalieswater.co.za	

DATE ISSUE: 28 May 2026

CLOSING DATE: **05 June 2026**

PLACE OF DELIVERY: **Magalies water Vaalkop plant**

For More information/query email quotationswest@magalieswater.co.za

Description/Specification	Quantity
1. SERVICE ALL AIR CONDITIONERS AT HEAD OFFICE (RUSTENBURG) 1.1. Service all Air Conditioners (53) and Fridges (3) Service shall include not limited the below only Remove air filters, clean and re-install correctly and ensure that the filter frame and media is fitted properly with no bypass or obstruction Check and correct condensate drain if necessary Check condition and operation of thermostat and control check electrical wiring and component condition and operation Check for correct condenser air path and ensure that unit is free from any re-circulation Check condenser fan for operation vibration and noise, report to the client Check compressor for operation vibration and noise, report to the client Check cooling cycle Check heating cycle Check for gas leaks, repair and top up with refrigerant if required Check for pipe insulation damage, repair and vapour seal if required report to the client Check unit and unit casing for correct position and brackets are tight Check air grilles and diffusers condition, correct position and adjustment Check fan and motor for abnormal noise and vibration and report to the client Check circuit breakers, starter, overloads, and all other electrical and control components for condition and operation Clean condenser and evaporator Clean drip tray and drain pipe Clean evaporator and condenser fan	

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Clean filters on evaporator
Check LP and HP pressures
Clean condenser and evaporator
Check all electrical connections, voltages and currents
Test units heating and cooling for correct operation
Check for short circuiting of air flow obstruction and report to the client
A detailed report shall be provided showing faulty material or components on the air conditioners that will be identified as faulty after the execution of service.
The national and international standards shall be followed as well as Original

Equipment

Manufacturer (OEM) specifications and standards.

1.2. SUPPLY, INSTALLATION AND COMMISSIONING OF AN AIRCONDITIONER

Locations: UPS Room (Container)

LG 12 000 BTU Capacity (Split type) x 2

Phase Inverter

Eco- friendly gas system

Inverter efficiency with an A+ Energy Grade

Cooling and heating capability

Single Phase power system

Wifi

INSTALLATION AND COMMISSIONING OF ALL ABOVE AIR CONDITIONERS

Current system modification, fitting and Installation

Ensure that aesthetic design and finishing touches complement existing decor

Ensure adequate piping length to accommodate placement of extended outdoor unit

(distance 30m x 2)

Ensure that the drain pumps and it's piping are installed were necessary (Drain pumps x3)

The lockable isolator shall be installed for the air conditioning units

Magalies Water shall only connect the units to the distribution board.

Commissioning shall confirm good operation of the equipment by an authorised air

Conditioning & Refrigeration practitioner (Refrigeration mechanic or electrician/millwright

registered as artisan and trained in safe use of refrigerants), sign and issue a certificate of

conformity.

1.3 SUPPLY, INSTALLATION AND COMMISSIONING OF AN AIRCONDITIONER DRAIN PUMP

Location: ICT Server room

Ensure that the 2 X drain pumps and it's piping (20m) are installed were necessary

SERVICE ALL AIR CONDITIONERS AT SCIENTIFIC SERVICES (Brits)

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2.1. Service all Scientific Services Air Conditioners (48), Cold room (1) and Fridges (7) Service shall include not limited the below only - Checked condenser fan motor - Check evaporator fan - Check gas - Acid clean - Clean filters with anti-bacterial chemical - Reset LP switch - Check compressor amps - Check oil condenser and evaporator - Check for blockage in drain pipes - Re-gas The national and international standards shall be followed as well as Original Equipment Manufacturer (OEM) specifications and standards. The warranty shall cover faulty materials on a carry-in basis for 6 months from the time the item was commissioned. 2.2. SUPPLY, INSTALLATION AND COMMISSIONING OF AN AIRCONDITIONER Location: Preparation Room and Hydrobiology & Parasitology LG 36 000 BTU Capacity Cassette type x 1 Phase Inverter Eco- friendly gas system Inverter efficiency with an A+ Energy Grade Cooling and heating capability Single Phase power system 2.3 SUPPLY, INSTALLATION AND COMMISSIONING OF AN AIRCONDITIONER Location: Marketing & Stakeholders room LG 12 000 BTU Capacity (Split type) x 1 Phase Inverter Eco- friendly gas system Inverter efficiency with an A+ Energy Grade Cooling and heating capability Single Phase power system INSTALLATION AND COMMISSIONING OF ALL ABOVE AIR CONDITIONERS Current system modification, fitting and Installation Ensure that aesthetic design and finishing touches complement existing decor Ensure adequate piping length to accommodate placement of extended outdoor unit (distance 30m x 2) Ensure that the drain pumps and it's piping are installed where necessary (Drain pumps x3) The lockable isolator shall be installed for the air conditioning units Magalies Water shall only connect the units to the distribution board.	
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Commissioning shall confirm good operation of the equipment by an authorised air Conditioning & Refrigeration practitioner (Refrigeration mechanic or electrician/millwright registered as artisan and trained in safe use of refrigerants), sign and issue a certificate of conformity. 3. SERVICE ALL AIR CONDITIONERS AT VAALKOP WTP 3.1. Service all Scientific Services Air Conditioners (103) and Fridges (4) Service shall include not limited the below only Remove air filters, clean and re-install correctly and ensure that the filter frame and media is fitted properly with no bypass or obstruction Check and correct condensate drain if necessary Check condition and operation of thermostat and control check electrical wiring and component condition and operation Check for correct condenser air path and ensure that unit is free from any re-circulation Check condenser fan for operation vibration and noise, report to the client Check compressor for operation vibration and noise, report to the client Check cooling cycle Check heating cycle Check for gas leaks, repair and top up with refrigerant if required Check for pipe insulation damage, repair and vapour seal if required report to the client Check unit and unit casing for correct position and brackets are tight Check air grilles and diffusers condition, correct position and adjustment Check fan and motor for abnormal noise and vibration and report to the client Check circuit breakers, starter, overloads, and all other electrical and control components for condition and operation Clean condenser and evaporator Clean drip tray and drain pipe Clean evaporator and condenser fan Clean filters on evaporator Check LP and HP pressures Clean condenser and evaporator Check all electrical connections, voltages and currents Test units heating and cooling for correct operation Check for short circuiting of air flow obstruction and report to the client A detailed report shall be provided showing faulty material or components on the air conditioners that will be identified as faulty after the execution of service. The national and international standards shall be followed as well as Original Equipment Manufacturer (OEM) specifications and standards.	
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3.2. SUPPLY, INSTALLATION AND COMMISSIONING OF AN AIRCONDITIONER

Locations: House 1, 9, 10 and Planning Offices (Container)

LG 12 000 BTU Capacity (Split type) x 4

Phase Inverter

Eco- friendly gas system

Inverter efficiency with an A+ Energy Grade

Cooling and heating capability

Single Phase power system

Wifi

INSTALLATION AND COMMISSIONING OF ALL ABOVE AIR CONDITIONERS

Current system modification, fitting and Installation

Ensure that aesthetic design and finishing touches complement existing decor

Ensure adequate piping length to accommodate placement of extended outdoor unit

(distance 30m x 2)

Ensure that the drain pumps and it's piping are installed where necessary (Drain pumps x3)

The lockable isolator shall be installed for the air conditioning units

Magalies Water shall only connect the units to the distribution board.

Commissioning shall confirm good operation of the equipment by an authorised air

Conditioning & Refrigeration practitioner (Refrigeration mechanic or electrician/millwright

registered as artisan and trained in safe use of refrigerants), sign and issue a certificate of

conformity.

3.3. SUPPLY, INSTALLATION AND COMMISSIONING OF AN AIRCONDITIONER

Locations: Regional Manager Office

LG 18 000 BTU Capacity (Split type) x 1

Phase Inverter

Eco- friendly gas system

Inverter efficiency with an A+ Energy Grade

Cooling and heating capability

Single Phase power system

Wifi

INSTALLATION AND COMMISSIONING OF ALL ABOVE AIR CONDITIONERS

Current system modification, fitting and Installation

Ensure that aesthetic design and finishing touches complement existing decor

Ensure adequate piping length to accommodate placement of extended outdoor unit

(distance 30m x 2)

Ensure that the drain pumps and it's piping are installed where necessary (Drain pumps x 1)

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The lockable isolator shall be installed for the air conditioning units
Magalies Water shall only connect the units to the distribution board.
Commissioning shall confirm good operation of the equipment by an authorised air
Conditioning & Refrigeration practitioner (Refrigeration mechanic or
electrician/millwright
registered as artisan and trained in safe use of refrigerants), sign and issue a certificate
of
conformity.

3.4 SUPPLY, INSTALLATION AND COMMISSIONING OF AN AIRCONDITIONER DRAIN PUMP

Location: Admin Building Server room

Ensure that the 2 X drain pumps and it's piping (20m) are installed were necessary

3.4.1 Repair the 3 x Fridges

Replace a compressor and its starter box (contactors and overloads)

Test the system with nitrogen and repair the leaks

Fill the R 404A gas system

Specification:

Cooling capability

Single Phase power system

4. Objectives

The objective is to outsource an experienced contractor for the service, supply,
installation and commission of Air conditioners at Head Office.

5. Deliverables

a) Fully functional Air conditioners.

b) OEM Manuals, Certificate of Compliance for the Air Conditioners.

6. Evaluation Phases

Phase 1: Administration Compliance (if not submitted bid will be disqualified)

Phase 2: Functional /technical Evaluation

**Phase 3: Points awarded for price and B-BBEE Status level of contribution (80/20
preferential point System)**

Phase 1

ADMINISTRATIVE MANDATORY REQUIREMENTS

The information contained in the table below is mandatory and will be used in assessing
the compliance of bids. Failure to submit and complete all the mandatory information will
result in bids being deemed "non-responsive" and therefore will not be evaluated further.

Item No	Name of documents that must be submitted
1	OEM status and or Affiliations and or accreditations (member status with SARACCA/ SAQCC/ SAIRAC) only if not in position of CIDB

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2	1EP/EB/1ME or higher (if not in position of CIDB then shall meet Item 1)	
3	Central Supplier Database (CSD) or CSD registration number	
4	Bidders shall submit subcontracting agreements between the main contractor and the subcontractor with this bid (if applicable):	
5	Joint ventures Certificate or Agreement (if applicable)	
N.B: Failure of bidders to meet all the above mandatory requirements will result in bids being disqualified and won't be evaluated further. Phase 2: Functional /technical Evaluation Submitted proposals will be assessed based on the following evaluation criteria: a) Functionality		
Company Experience		Points
Experience in supplying, installation and maintenance of Air Conditioners on water treatment water plant or similar environment. Projects from the bidder should be indicated on a schedule of company experience to be attached together with reference letters or completion letter of previous similar projects as evidence from clients. Evaluation • Company experience of 3 or more similar projects (30 points) • Company experience of 2 similar projects (20 points) • Company experience of 1 similar project (10 point) • Company experience of 0 similar projects (0 points)		30 points
Experience of Artisan/Technician		
Capability, knowledge and experience of an SAQCC Gas authorized refrigeration practitioner at least category A who will be carrying out the work. SAQCC Gas authorized refrigeration practitioner at least category A with a minimum of applicable years' experience to be used on the assignment (CV with contactable reference). Certificates • 5 or more years' experience (30 points) • 4 years' experience (20 points) • 3 years' experience (10 points) • 0 -2 years' experience (0 points)		30 points
Vehicles and Equipment		
Availability/Allocation of resources (See the below Equipment Inventory List) • Bidders to submit Proof of ownership or proof (letter of support) of intention to lease the vehicle. Vehicle registration documentation to be attached. Tools and Equipment to be listed. Evaluation of Equipment Resource Capacity		40 points

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• Vehicle (Bakkie/Truck) and Refrigeration mechanic tools (Vacuum pump, pressure gauges, test instruments (multi-meter) (40 points) • If only one of the above attached (0 points)		
Tenderers must achieve a minimum functionality score of 60% in order to qualify for further evaluation on price and preference points.	Total 100	
Phase 3: Points awarded for price and B-BBEE Status level of contribution (80/20 preferential point System) 7. Timelines Bidders to state expected equipment lead times on receipt of a purchase order. Letter from Original Equipment Manufacturer (OEM) or supplier stating lead times maximum of 2 month. Guarantees and Warranties The warranty shall cover faulty materials 12 months and workmanship on a carry-in basis for 6 months from the time the item was commissioned. 8. Health and Safety The national and international standards shall be followed as well as the Original Equipment Manufacturer (OEM) specifications and standards The work shall comply with the Occupational Health and Safety Act, Act no 85 of 1993 and the applicable regulations such as SANS, IEC etc. Prior to appointment of the contractor, he shall, in terms of Section 5.1 of the Act, provide proof that: • He has the necessary competencies and resources to perform the work safely. 9. SHE File • SHE file shall be compiled and submitted to Magalies water within 7 days prior to onsite work commencement for approval/disapproval by end user & SHE department and kept onsite during the duration of the work which shall consists of the following items: • Baseline SHE Risk Assessments for work to be undertaken. • Method statement for work to be undertaken. • Proven competence of ability to conduct work (includes competence declaration, competence certificates, affiliations, testimonials, relevant standards and reference). • Organogram, CV's, Identity document and qualifications of service provider employees or contractors on site.		

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- SHE training (includes induction, awareness training, as necessary while operating under Magalies Water's control takes about 2 hours).
- Provision and use of personal protective equipment.

10. Company Experience of Bidder

[**Note for the Bidder:** The bidder must complete the information set out below in order to establish an overall picture of the company's experience, capacity and ability to undertake the work]

The bidder must provide the following information:

Client Name	Contract Value	Contract Period (Start and End Dates)	Scope of service s provid	Name, title and telepho contact of client
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

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RFQ Number must always be stated on the quotation.

Quotations should be submitted on or before the Request for Quotation Deadline **Date by no later than 12h00** to the email below. Email: quotationswest@magalieswater.co.za.

No hand delivered quotations will be accepted, all quotations to be submitted to the email indicated on the RFQ.

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1. Selection of Qualifying Quotation

The selection of the qualifying quotation will be at Magalies water's sole discretion. Magalies Water does not bind itself to accept any particular Quotation.

2. Documents required

ADMINISTRATIVE REQUIREMENTS REQUIREMENTS:

- Quotation must have CSD vendor number **or** CSD report
- Quotation must have RFQ reference number
- Completed and signed Declaration of Interest Form (SBD4)
- Quotation with validity period should be a minimum of 30 days or more from the date of issue.
- Quotation with physical address, date, contact details and banking details.

MANDATORY REQUIREMENTS REQUIREMENTS:

- Quotation must be line with the specification.
- Quotations received after the closing date will not be accepted.

***NB All non-responsive bids will be rejected.**

3. EVALUTION OF QUOTATION

All Quotations with a rand value equal to or below R50 million, will be evaluated in terms of the PPR 2022 using the 80:20 Preference point system.

CRITERIA	POINTS
Price	80

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Specific goals	20
TOTAL	100 points

Specific goal	Number of points (80/20 system)	Means of verification
Black people ownership equity	5	Central Supplier Database (CSD) report
Women equity	3	Central Supplier Database (CSD) report
Youth equity	2	Central Supplier Database (CSD) report
Disability	2	Medical certificate or (CSD)
Promotion of small businesses Medium- 2 Points Small- 3 Points Micro- 4 Points Other- 0 Points	4	1. Central Supplier Database (CSD) report for transactions from rand value to R500 000.00. 2. Signed Financial Statements for transactions above R500 000.00
Locality Within 100km radius of where goods/service is required	3	Proof of address (tribal authority letter/ Lease agreement accompanied by municipal rates invoice/statement)
Military Veterans (MVA)	1	MVA force number/CSD
Total	20	

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4. TERMS & CONDITIONS

- 4.1. Quotations received after the closing date will not be accepted.
- 4.2. All costs to be included in the quotation.
- 4.3. Delivery must take place at the specified place.
- 4.4. Quotations to be valid for a minimum of 30 days or more from date of issue.
- 4.5. The Government Procurement General Conditions of Contract shall apply.