Requesting Office: Magalies Water	
Contact Person: Dineo Mphasane	
Contact Numbers: 014 597 4636	
Facsimile:	**RFQ – 10027523**
E-mail address: centralised email address quotations@magalieswater.co.za	

DATE ISSUE: 05 June 2026

CLOSING DATE**: 11 June 2026**

PLACE OF DELIVERY**: Magalies Water, Rustenburg**

For More information/query email or call:quotations@magalieswater.co.za or 014 597 4636

Item No.	DIGITAL SIGNATURE
	The digital signature solution should have the following requirements: •Digital signature platform that enables the signing of documents through a user-friendly system that's easy to navigate as a stand-alone. •Document signing with multiple signature types, including electronic, digital, and advanced electronic signatures. •Provide the ability to add signature blocks to all document formats and automatically convert to PDF for signature. •Provide the ability for real-time visibility of the status of the document sign-off request. •Provide MFA such as passwords, One-time PINS, hardware tokens, and other third-party authenticators such as Active Directory, OAuth, SAMLv2, etc. •Secure document workflow for information that can be retained for proof of compliance, from initiation to completion. •Seamless integration that automatically transfers signed documents from the platform to the organization's SharePoint repository. •Capability to send manual and automatic email reminders and deadline notifications for receipts. •Organizations to customize their cryptographic signatures' appearance and implement algorithms. •Bulk-sign multiple documents through a single click operation. •REST APIs to quickly and easily integrate electronic and digital signing functionality into other business applications. •Integrate the solution with SharePoint Online, Active Directory, and Office 365. •Sign with a legally enforceable signature as stipulated by the ECT Act of 2002. (Digital signature evidence should be admissible in a court of law) •Provide an accurate time source of a signature that cannot be manipulated by the user and ensure accurate signature validation. •Signing documents using an Android or iOS device Mobile Application. •Capability of deploying the solution in the client's preferred hosting environment, including cloud and on-premises. •Enable documents to be re-timestamped with newer cryptographic techniques periodically. •Ensure digital signatures remain valid and verifiable years after signing, even after the signer's certificate expires or is revoked. •Ensure each signature is uniquely protected with public key cryptography to ensure a signature cannot be copied and pasted into another document. •Enable platform branding for customization of colors and logos of the solution and notification emails seen by receipt, to resemble corporate look and feel. •Each signature should be linked to an individual; this provides a capability to show exactly who signed the document. •Periodically review and update the digital signature solution to incorporate emerging technologies and security enhancements. •Provide the ability for a user to create groups of recipients for the group signing, group approving, and/or group updating purposes. Compliance and accreditation 1.The digital certificates used on the solution should be high-trust certificates accredited by the

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SAAA and the Adobe Approved Trust List (AATL) program.
2.Adhere to regulations as stipulated by the POPI Act, ECT Act, WebTrust, and ISO 21188 standards.
3.Ensure that the service provider is accredited with the South African Accreditation Authority (SAAA) to provide accredited authentication and certification services and products.
4.To protect users' identities, their private keys must be protected by an industry-standard Hardware Security Module that carries a FIPS 140-2 Level 2 rating.

Training and support

5.Ensure the Service Provider can train appointed client representatives to become internal Enrolment Agents for the enrolment of new users.
6.Provide users with the capability of enrolling themselves for a Standard Digital Certificate
7.In case the solution is hosted in the cloud, the service provider environment should be built on an ISO 27000-compliant infrastructure hosted on a secure Cloud provider with evidence of data residency options.
8.Provide capability for users to create templates to increase efficiency and simplify workflows by eliminating the need to decide on repeatable workflow configurations.
9.The solution should be available 24/7 and should work reliably.

1. **Submission of Quotations**

RFQ Number must always be stated on the quotation.

Quotations should be submitted on or before the Request for Quotation Deadline **Date by no later than 12h00** to the email below. Email: quotationsfw@magalieswater.co.za,
No hand delivered quotations will be accepted, all quotations to be submitted to the email indicated on the RFQ.

2. **Selection of Qualifying Quotation**

The selection of the qualifying quotation will be at Magalies water's sole discretion.
Magalies Water does not bind itself to accept any particular Quotation.

3. **Documents required**

ADMINISTRATIVE REQUIREMENTS:

- Quotation must have CSD vendor number or CSD report
- Quotation must have RFQ reference number
- Completed and signed Declaration of Interest Form (SBD4)
- Quotation with validity period should be a minimum of 30 days or more from the date of issue.
- Quotation with physical address, date, contact details and banking details.

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MANDATORY REQUIREMENTS:

- Quotation must be line with the specification.
- Quotations received after the closing date will not be accepted.

***NB All non-responsive bids will be rejected.**

4. EVALUTION OF QUOTATION

All Quotations with a rand value equal to or below R50 million, will be evaluated in terms of the PPR 2022 using the 80:20 Preference point system.

CRITERIA	POINTS
Price	80
Specific goals	20
TOTAL	**100 points**

Specific goal	**Number of points** **(80/20 system)**	**Means of verification**
Black people ownership equity	5	Central Supplier Database (CSD) report
Women equity	3	Central Supplier Database (CSD) report
Youth equity	2	Central Supplier Database (CSD) report
Disability	2	Medical certificate or (CSD)
Promotion of small businesses Medium- 2 Points Small- 3 Points Micro- 4 Points	4	1. Central Supplier Database (CSD) report for transactions from rand value to R500 000.00. 2. Signed Financial Statements for transactions above R500 000.00

Other- 0 Points		
Locality Within 100km radius of where goods/service is required	3	Proof of address (tribal authority letter/ Lease agreement accompanied by municipal rates invoice/statement)
Military Veterans (MVA)	1	MVA force number/CSD
Total	**20**	

5. TERMS & CONDITIONS

5.1. Quotations received after the closing date will not be accepted.
5.2. All costs to be included in the quotation.
5.3. Delivery must take place at the specified place.
5.4. Quotations to be valid for a minimum of 30 days or more from date of issue.
5.5. The Government Procurement General Conditions of Contract shall apply.