

Requesting Office:	
Contact Person: Kgopotso Koma	
Contact Numbers: 014 597 4636	
Facsimile:	RFQ – 10026449
E-mail address: quotations@magalieswater.co.za	

DATE ISSUE: 27 JULY 2026

COMPULSARY VIRTUAL BRIEFING: **29 JULY 2026 @15:00**

CLOSING DATE: **31 JULY 2026**

PLACE OF DELIVERY: **MAGALIES WATER**

Please request for briefing link no later than 29 July 2026 @10:30am on quotations@magalieswater.co.za failure to request briefing link on time and on the specified email won't be considered

For More information/query email or call quotations@magalieswater.co.za OR 014 597 4636

Item No.	Description/Specification	Quantity
	RFQ – 10026449 ICT MASTER SYSTEMS PLAN and NETWORK DESIGN (ARCHITECTURE) Digitization strategy for 3-5 years term <u>SCOPE OF WORK:</u> 1. Application Architecture 2. IT Business Area Model 3. Technology Architecture 4. Data Architecture 5. Business Intelligence 6. Business Continuity (DR) 7. Infrastructure Architecture 8. Security Architecture 9. IT Service Desk 10. Organization-Wide Digitization Strategy 1. Introduction Magalies Water invites qualified service providers to submit quotations for the development of a comprehensive ICT Master Systems Plan (MSP) with New Network Design . The plan will guide the organization's technology strategy, infrastructure investment, digital transformation, cloud computing and governance over the next 3–5 years.	
	2. Scope of Work Key deliverables include:	

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- Current state assessment of ICT infrastructure
- Gap and risk analysis
- Strategic ICT planning aligned with business goals
- Roadmap development with timelines and cost estimates
- Governance and compliance recommendations
- Final MSP document and EXCO presentation

Refer to the attached Annexure for full details.

3. Project Duration

The project is expected to be completed within **10 weeks** of the date of the appointment.

4. Proposal Requirements (mandatory and functionality)

Proposals must include:

Mandatory

attendance of visual briefing

Functionality

Criteria	Weight
Technical criteria (60 Points) qualification points	
Company Profile and relevant experience Company profile and relevant previous experience in delivering work of similar nature (e.g ICT Design). Submission of contactable appointment letter or completion letter or reference letter or PO • Company profile and 1 to 2 years' experience attach contactable experience – (10) Points • Company profile and 3 – 4 years' experience, attach contactable experience – (20) Points • Company profile and 5 years or more, attach contactable experience - (35) Points	35
Curriculum Vitae (CV) and experience of Project leader Curriculum Vitae (CVs) of Project leader. • 2 – 3 years as project leader in execution of project of similar nature, attach CV – 10 Points • 4 year or more as project leader in execution of project of	30

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	similar nature, attach CV – 15 Points		
	Qualification of Project leader, National Diploma or Bachelor Degree in IT/ computer science/ telecommunication and Network engineering. - National Diploma in IT/ computer science/ telecommunication/ Network engineering – 10 Points - Bachelor's degree or higher in IT/ computer science/ telecommunication/ Network engineering – 15 Points		
	DETAILED METHODOLOGY AND WORK PLAN Details methodology including work plan project timeline and milestone - Methodology and ability to execution project in 10 weeks – 10 Points • - Methodology and ability to execution project in 9 weeks – 20 Points - Methodology and ability to execution project in 8 weeks – 35 Points	35	
	Total	100	
5. Enquiries All questions regarding this RFQ must be directed in writing to: helpdesk@magalieswater.co.za no later than 23 July 2026 @11:30am			
ANNEXURE ICT Infrastructure Classification and Assessment 1. Objective To classify, assess, and document the maturity of ICT infrastructure components across the organization, supporting strategic planning, operational efficiency, and technology modernization. 2. Scope of Work Components 2.1 Application Access and Delivery Infrastructure - Web servers - Application servers			

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- Portals
- User interface technologies
- Access channels (web browser, wireless devices, collaboration tools)
- Delivery channels (Internet, Intranet, VPN)

2.2 Middleware Infrastructure

- Integration platforms
- Message brokers
- Service buses
- API gateways

2.3 Database Management Infrastructure

- SAN (Storage Area Network)
- Data backup systems
- Storage equipment
- Database technology maturity assessment

2.4 Computing Platforms, Peripherals, and Sensors

- Personal computing devices (desktops, laptops, operating systems, displays, read/write devices)
- Servers and consolidation platforms
- Shared utility services (storage, print/scan/copy devices)
- Technology maturity assessment

2.5 Communication Infrastructure

- MW WAN and Head Office LAN
- LAN equipment (switches, routers, patch panels, UPS, mail systems)
- Network maturity assessment

2.6 Software Engineering Infrastructure

- Software engineering practices
- Software modeling and configuration
- Technology maturity assessment

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2.7 System Security Services

- Perimeter network security
- Internet security
- Patches and updates (anti-virus, Microsoft)
- Disaster Recovery Planning (DRP)
- Security technology maturity assessment

2.8 System Management Services

- Internet utilization monitoring
- LAN monitoring
- IT support services
- Technology maturity assessment

2.9 Other Items

- Network Architecture Design
- Server room infrastructure (access control, cctv, HVAC)
- Specialist/Maintenance contracts
- Ongoing ICT initiatives

3. Deliverables

- Detailed classification of all ICT infrastructure components
- Maturity assessment reports for each category
- Recommendations for upgrades, consolidation, or optimization
- Compliance alignment with organizational standards and frameworks

4. Timeline

- Project initiation:
- Component assessments:
- Final report submission:

5. Roles and Responsibilities

- ICT Team: Technical assessment and documentation
- Project Manager: Oversight and coordination

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- Stakeholders: Review and feedback
- External Consultants (if applicable): Specialized input, validation, actual work including site visits, commissioning, and project hand-over

ANNEXURE-B

Organization-Wide Digitization Strategy

1. Objective

To develop a multi-year transformation journey impacting people, processes, and technology by aligning the current organizational objectives with digital initiatives through a structured phased approach across all business units within Magalies Water. The goal is to improve operational efficiency, enhance customer and employee experience, reduce costs, and enable scalable growth while aligning with overall organizational strategy.

2. Scope of Work

The digitization strategy should focus on outlining a structured approach to transforming core business units through digital technologies, process optimization, and data-driven decision-making.

2.1 Finance Division

- Creditors
- Budgeting and Accounting
- Assets Management
- Supply Chain Management
- Payroll

2.2 Corporate Services Division

- Human Capital Management
- Legal Services
- Human Resource Development
- Information and Communications Technology
- Knowledge and Records Management
- Employment Relations

2.3 Communication and Stakeholder Relations

- Marketing and Branding

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- Communications
- Events Management
- Business Development
- Call Centre

2.4 Water Services Division

- Production
- Maintenance
- Civil
- Scientific Services

2.5 Company Secretary Office

- Board Digital Process Workflows

2.6 Projects and Engineering Services

- Project Management
- Engineering Services
- GIS

2.7 Office of the CEO

- Strategy Management
- Security Services
- Governance, Risk, and Compliance
- Internal Audit

2.8 Other Items

- Architecture Design
- Ongoing technological initiatives

3. Deliverables

- Detailed digital transformation components
- Maturity assessment reports for each category, and business units

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	• Recommendations for upgrades, consolidation, or optimization • Compliance alignment with organizational standards and frameworks 4. Timeline • Project initiation: • Component assessments: • Final report submission: 5. Roles and Responsibilities • Project Manager: Oversight and coordination • Stakeholders: Review and feedback • External Consultants: Specialized input, validation, actual work including site visits, commissioning, and project hand-over. 6. Organization- Wide Digitization Strategy for Multiple Business Units List of Business Units: 6.1 Finance 6.2 Corporate Services 6.3 Office of the CEO 6.4 Water Services 6.5 Projects and Engineering Services 6.6 Scientific Services 6.7 Company Secretary 6.8 Communications and Stakeholder Relations	
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1. Submission of Quotations

RFQ Number must always be stated on the quotation.

Quotations should be submitted on or before the Request for Quotation Deadline **Date by no later than 12h00** to the email below. Email: quotations@magalieswater.co.za.

No hand delivered quotations will be accepted, all quotations to be submitted to the email indicated on the RFQ.

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2. Selection of Qualifying Quotation

The selection of the qualifying quotation will be at Magalies water's sole discretion. Magalies Water does not bind itself to accept any particular Quotation.

3. Documents required

ADMINISTRATIVE REQUIREMENTS REQUIREMENTS:

- Quotation must have CSD vendor number or CSD report
- Quotation must have RFQ reference number
- Completed and signed Declaration of Interest Form (SBD4)
- Quotation with validity period should be a minimum of 30 days or more from the date of issue.
- Quotation with physical address, date, contact details and banking details.

MANDATORY REQUIREMENTS REQUIREMENTS:

- Quotation must be line with the specification.
- Quotations received after the closing date will not be accepted.

***NB All non-responsive bids will be rejected.**

4. EVALUTION OF QUOTATION

All Quotations with a rand value equal to or below R50 million, will be evaluated in terms of the PPR 2022 using the 80:20 Preference point system.

CRITERIA	POINTS
Price	80
Specific goals	20
TOTAL	100 points

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Specific goal	Number of points (80/20 system)	Means of verification
Black people ownership equity	5	Central Supplier Database (CSD) report
Women equity	3	Central Supplier Database (CSD) report
Youth equity	2	Central Supplier Database (CSD) report
Disability	2	Medical certificate or (CSD)
Promotion of small businesses Medium- 2 Points Small- 3 Points Micro- 4 Points Other- 0 Points	4	- Central Supplier Database (CSD) report for transactions from rand value to R500 000.00. - Signed Financial Statements for transactions above R500 000.00
Locality	3	Proof of address (tribal authority letter/ Lease agreement accompanied by municipal rates invoice/statement)
Military Veterans (MVA)	1	MVA force number/CSD
Total	20	

5. TERMS & CONDITIONS

- 5.1. Quotations received after the closing date will not be accepted.
- 5.2. All costs to be included in the quotation.
- 5.3. Delivery must take place at the specified place.
- 5.4. Quotations to be valid for a minimum of 30 days or more from date of issue.
- 5.5. The Government Procurement General Conditions of Contract shall apply.