

Requesting Office:	
Contact Person: Kgopotso Koma	
Contact Numbers: 014 597 4636	
Facsimile:	RFQ – 10027915
E-mail address: quotations@magalieswater.co.za	

DATE ISSUE: 17 AUGUST 2026

CLOSING DATE: **20 AUGUST 2026**

PLACE OF DELIVERY: **MAGALIES WATER,**

For More information/query email or call quotations@magalieswater.co.za OR 014 597 4636

Item No.	Description/Specification	Quantity
	RFQ – 10027915 Request For: SHE Representative Number of Delegates: 60 TRAINING SPECIFICATION HEALTH AND SAFETY REPRESENTATIVE TRAINING Course Objectives To understand legislative requirements, master workplace inspections, and learn hazard identification and incident prevention. Course Outcomes The course shall cover legal requirements as per the OHS Act. Upon completion of this course, the candidate will be able to understand, and capable to demonstrate, through the safety, health, and environmental program: 1. Conducting of internal health and safety audits, identify potential hazards, risks, and dangers 2. Investigate incidents and make recommendations towards health and safety 3. Conduct inspections and attend health and safety committee meetings 4. Review the effectiveness of health and safety measures 5. Identify potential hazards and major incidents, and examine the causes thereof 6. Investigate complaints and visit incident sites, and attend inspections 7. Attend any investigation or formal inquiry 8. Inspect any document relating to health and safety matters, and 9. Accompany an inspector and/or be accompanied by a technical advisor if approved by the employer. The content covered in this course includes: 1. Health and Safety Representatives accompanying a Department of Employment and Labour Inspector who is carrying out an inspection under the Occupational Health and Safety Act 85 of 1993, Section 29, other than accident investigation, allowed as per the inspector's discretion. 2. The presence of the Health and Safety Representative, at the discretion of the inspector, and when the candidate requests, when interviews are being conducted	

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relating to an accident occurrence in the workplace. 3. Representations to the employer regarding safety, health, and environmental matters in the workplace. 4. Verbal or written representations to inspectors, including investigation of accidents 5. Receiving advice and information from inspectors related to safety, health, and environmental matters in the workplace, and 6. Consultation and liaison with other Health and Safety Representatives appointed in the same workplace regardless of their working area or times. 7. The identification of Safety, Health, and Environmental hazards by: • Including safety responsibilities and accountabilities • Solving of common problems • Making decisions based on critical thinking when implementing or creating a safe workplace by ensuring management of consequences to the environment, and • Evaluating any potential hazards and implementing required processes to promote the health and safety of employees and ensuring environmental protection. Duration of course: 2 days Company registration & accreditation HWSETA or SETA SAQA Facilitator credential Facilitators' course SETA accredited facilitator Facilitator's certificate on the required training, Proof of subject knowledge. Facilitator work experience (as a trainer, and on the requested training), at least with a minimum of 3 years. Attach CV. Certification A valid certificate should be issued with 2 weeks after the course Note below: A training program for each day (with start and end time) must be submitted prior commencement of training. Payment will only be paid after receiving the training certificates. Magalies Water has a right to terminate the training and not make payment should the training provided not meet the above requirements.	
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1. Submission of Quotations

RFQ Number must always be stated on the quotation.

Quotations should be submitted on or before the Request for Quotation Deadline **Date by no later than 12h00** to the email below. Email: quotations@magalieswater.co.za.

No hand delivered quotations will be accepted, all quotations to be submitted to the email indicated on the RFQ.

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2. Selection of Qualifying Quotation

The selection of the qualifying quotation will be at Magalies water's sole discretion. Magalies Water does not bind itself to accept any particular Quotation.

3. Documents required

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ADMINISTRATIVE REQUIREMENTS REQUIREMENTS:

- Quotation must have CSD vendor number **or** CSD report
- Quotation must have RFQ reference number
- Completed and signed Declaration of Interest Form (SBD4)
- Quotation with validity period should be a minimum of 30 days or more from the date of issue.
- Quotation with physical address, date, contact details and banking details.

MANDATORY REQUIREMENTS REQUIREMENTS:

- Quotation must be line with the specification.
- Quotations received after the closing date will not be accepted.

***NB All non-responsive bids will be rejected.**

4. EVALUTION OF QUOTATION

All Quotations with a rand value equal to or below R50 million, will be evaluated in terms of the PPR 2022 using the 80:20 Preference point system.

CRITERIA	POINTS
Price	80
Specific goals	20
TOTAL	100 points

Specific goal	Number of points (80/20 system)	Means of verification
Black people ownership equity	5	Central Supplier Database (CSD) report
Women equity	3	Central Supplier Database (CSD) report
Youth equity	2	Central Supplier Database (CSD) report

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Disability	2	Medical certificate or (CSD)
Promotion of small businesses Medium- 2 Points Small- 3 Points Micro- 4 Points Other- 0 Points	4	1. Central Supplier Database (CSD) report for transactions from rand value to R500 000.00. 2. Signed Financial Statements for transactions above R500 000.00
Locality	3	Proof of address (tribal authority letter/ Lease agreement accompanied by municipal rates invoice/statement)
Military Veterans (MVA)	1	MVA force number/CSD
Total	20	

5. TERMS & CONDITIONS

- 5.1. Quotations received after the closing date will not be accepted.
- 5.2. All costs to be included in the quotation.
- 5.3. Delivery must take place at the specified place.
- 5.4. Quotations to be valid for a minimum of 30 days or more from date of issue.
- 5.5. The Government Procurement General Conditions of Contract shall apply.



ADDENDUM: NO 1

RFQ: 10028035

RFQ: 10028033

RFQ: 10028036

RFQ: 10027915

RFQ: 10028032

RFQ: 10028034

RFQ: 10028095

- A. This addendum shall be considered as part of the RFQ's requirements for the above-mentioned projects as though it had been issued with the first advert. The Addendum shall govern and take precedence.**
- B. Bidders are hereby notified that they shall tender accordingly because of this Addendum. It will be construed that each bidder proposal is submitted with full awareness of additional/removed document specified herein.**
- C. Addendum No 1 which forms an integral part of the above-mentioned RFQ's is below.**

1. The addendum also serves to notify bidders of the below updated

**The addendum also serves to notify bidders of the below updated
RFQ CLOSING DATE :**

- RFQ closing date will extend to 21 August 2026**