

Requesting Office: Magalies Water Vaalkop Plant	
Contact Person: Evans Maluleke	
Contact Numbers: 012 277 1452/1290	
Facsimile:	RFQ – 10027913
E-mail address: quotationswest@magalieswater.co.za	

DATE ISSUE: 07 AUGUST 2026

CLOSING DATE: **11 AUGUST 2026**

PLACE OF DELIVERY: **MAGALIES Water HEAD OFFICE**

38 HEYSTEK STREET

RUSTENBURG

0300

For More information/query email: quotationswest@magalieswater.co.za, or call 014 597 4636

Item No.	Description/Specification	Quantity
	STACKING AND STORAGE TRAINING	60
1.	Request For: Stacking and Storage Training Number of delegates: 60 As per attached scope	

1. Submission of Quotations

RFQ Number must always be stated on the quotation.

Quotations should be submitted on or before the Request for Quotation Deadline **Date by no later than 12h00** to the email below. Email: quotationswest@magalieswater.co.za.
No hand delivered quotations will be accepted, all quotations to be submitted to the email indicated on the RFQ.

2. Selection of Qualifying Quotation

The selection of the qualifying quotation will be at Magalies water's sole discretion.
Magalies Water does not bind itself to accept any particular Quotation.

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3. Documents required

ADMINISTRATIVE REQUIREMENTS REQUIREMENTS:

- Quotation must have CSD vendor number or CSD report
- Quotation must have RFQ reference number
- Completed and signed Declaration of Interest Form (SBD4)
- Quotation with validity period should be a minimum of 30 days or more from the date of issue.
- Quotation with physical address, date, contact details and banking details.

MANDATORY REQUIREMENTS REQUIREMENTS:

- Quotation must be line with the specification.
- Quotations received after the closing date will not be accepted.

***NB All non-responsive bids will be rejected.**

4. EVALUTION OF QUOTATION

All Quotations with a rand value equal to or below R50 million, will be evaluated in terms of the PPR 2022 using the 80:20 Preference point system.

CRITERIA	POINTS
Price	80
Specific goals	20
TOTAL	100 points

Specific goal	Number of points (80/20 system)	Means of verification
Black people ownership equity	5	Central Supplier Database (CSD) report
Women equity	3	Central Supplier Database (CSD) report

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Youth equity	2	Central Supplier Database (CSD) report
Disability	2	Medical certificate or (CSD)
Promotion of small businesses Medium- 2 Points Small- 3 Points Micro- 4 Points Other- 0 Points	4	1. Central Supplier Database (CSD) report for transactions from rand value to R500 000.00. 2. Signed Financial Statements for transactions above R500 000.00
Locality Within 100km radius of where goods/service is required	3	Proof of address (tribal authority letter/ Lease agreement accompanied by municipal rates invoice/statement)
Military Veterans (MVA)	1	MVA force number/CSD
Total	20	

5. TERMS & CONDITIONS

- 5.1. Quotations received after the closing date will not be accepted.
- 5.2. All costs to be included in the quotation.
- 5.3. Delivery must take place at the specified place.
- 5.4. Quotations to be valid for a minimum of 30 days or more from date of issue.
- 5.5. The Government Procurement General Conditions of Contract shall apply

TRAINING SPECIFICATION

STACKING AND STORAGE

Course Objectives

The purpose of stacking and storage training is to ensure employees understand and implement safe practices when handling and storing materials. Key outcomes include improved safety by reducing the risk of accidents and injuries, compliance with legal and regulatory requirements, enhanced efficiency through better organization and accessibility of stored materials, prevention of damage to materials and equipment, and increased awareness of potential hazards and how to mitigate them

Course Outcomes

At the end of this course, using the provided resources and facilitation media & methods, learners will be able to:

Stacking and Storage Course Content and Modules:

- Legal requirements for Stacking and Storage – The requirements as is outlined in the OHS Act is discussed to ensure that the operation is undertaken safely;
- Safe working systems – To prevent personal injury everyone involved in stacking and storage needs to have a general understanding of a safe working system;
- Stacking procedures – The various factors that need to be considered to ensure safe stacking and de-stacking is discussed;
- Stacking different types of goods – Material shape, size, and type along with the type of stacking equipment available would affect how the stacking process should be undertaken;
- Workplace hazards – Learners will be taught how to [identify and control risks](#) in the workplace in order to reduce or prevent injury;
- Safety inspections – The importance of safety inspections and the contents of a safety inspection is discussed to prepare learners for the task of stacking and storage at the workplace;
- Fire safety – In a warehouse where a lot of materials are kept fires may easily erupt with catastrophic results. The need for good housekeeping is discussed along with the importance of a fire prevention programme in the workplace.

Duration of course: 1 day

Company registration & accreditation

HWSETA or SETA

SAQA

Facilitator credential

Facilitator Course

Facilitators competencies on stacking and storage, i.e. training certificate.

SETA accredited facilitator

Facilitator practical experience in warehouse management, logistics, or safety training. This includes hands-on experience with stacking and storage practices.

Facilitator work experience as a trainer on staking and storage, at least with a minimum of 3 years.

The Facilitator must be multilingual (South African languages).

Certification

A valid certificate should be issued with 2 weeks after the course

Validity of the certificate should be specified.

Note below:

A training program for each day (with start and end time) must be submitted prior commencement of training.

Payment will only be paid after receiving the training certificates.

Magalies Water has a right to terminate the training and not make payment should the training provided not meet the above requirements.